

Our Community Exhibition Spaces

Streetlife Museum - Open Space

The Streetlife Open Space is a flexible exhibition and activity space designed to be an inspiring place to learn, create and get involved with Hull Museums and their collections. The exhibitions on display will be an exciting mix including community displays, project work, and temporary exhibitions. The development of the Open Space was part funded through public donations to the Streetlife Museum. It provides an area designed to increase everyone's access and encourage communities to take greater ownership of their museums. This space is for you!

What will happen in the space?

The space is intended to be multifunctional so when exhibitions are installed the room will continue to be used for other activities. Use could range from events and workshops organised by Hull Museums for children and families, to work with young people, adults and older people.

Facilities

The space has a flexible rod and rail hanging system for exhibitions, two museum standard display cabinets and tables that can display small objects and flat/ paper based items. There is also spot lighting, linkable soft seating for up to 35 people (further seating can be added to increase capacity up to 50) and a projection and sound system for films and presentations.

Exhibitions

The Streetlife Open Space will show at least two community exhibitions per year. Groups wishing to apply for an exhibition are invited to submit a proposal to Hull Museums events and exhibitions panel.

We have facilities to display wall hung 2D works and display cases for smaller paper documents, objects, artefacts and small scale 3D artwork. We are unable to display large objects or free standing 3D artwork as the space will also be used for activities.

Availability

We aim to have three community exhibition slots available each year though this is subject to change.

Preference will be given to exhibitions which can meet at least one of the following criteria and additional priority will be given to exhibitions that link to the identified priority audiences or themes outlined in the table below.

- Local interest and significance
- Direct links to Hull Museums' collections
- Increasing access and representation for under-served groups

Priority Audiences and Themes

You can apply for an exhibition on any subject matter and for any audience, however we may prioritise specific audiences or themes as these are part of Hull Museums strategic plans.

Dates (including install and De-install)	Priority audiences and programming links
1st February – 7th April (or last weekend of easter hols)	Priority Audiences - LGBTQ+ or Women Feb - LGBTQ + history month March - Women's History Month
8th April – 30th June	Priority Audiences – Families or aged over 55 Local Interest Environmental Responsibility
10th November – 31st January	Priority Audiences – Access and Disability Nov/Dec - Disability History Month

Please see next page for terms and conditions.

Exhibition Terms and Conditions

Please take the time to read the points below. It will help you with the planning of your exhibition. In the conditions the term group refers to the community group or organisation using the Open Space.

- 1.** Persons requesting an exhibition must submit an exhibition proposal to Hull Museums events and exhibitions panel using the appropriate form or accessible alternative. We cannot guarantee that your exhibition will be accepted.
- 2.** If you are successful, the space will be free of charge. Preference will be given to groups rather than individuals.
- 3.** You are advised to arrange your own insurance. Hull Museums can accept no liability for loss or damage to works submitted for exhibition.
- 4.** Hull Museums retain the right to refuse or cancel any booking, e.g. if the content of the display is considered offensive, potentially dangerous, factually incorrect or inappropriate for the museum.
- 5.** Hull Museums retain the right to close any exhibition before the end of its booked period if circumstances dictate, such as building maintenance, public complaints etc.
- 6.** Booked dates include the installation and de-installation period of the display.
- 7.** Any group using the area for an exhibition must ensure they have enough help to install and de-install the display independently. Hull Museums can offer no staffing help apart from access to the cases.
- 8.** Pictures hung on the wall should have rings attached that can hook on to our hanging system.
- 9.** No items may be stuck directly to the walls and walls may not be drilled or screwed into.
- 10.** The group will draw up and submit a list of the exhibition's content at least two weeks in advance of the display period.
- 11.** Hull Museums are unable to store items for groups before or after their booking. Any items left in the display area, or the museum, after the period of booking will be disposed of after a fortnight, unless otherwise agreed with staff in advance.
- 12.** Hull Museums are unable to accept items displayed as donations. The time period for display will be decided between the group and Hull Museums at least one month in advance of the display period. Except in exceptional circumstances the period of display will be two months minimum and four months maximum.
- 13.** Hull Museums may publicise the exhibition through the usual media and press releases.
- 14.** The group will to the best of their knowledge ensure that any factual information supplied is accurate.
- 15.** Where relevant, groups must secure advance written permission, to reproduce images as part of their display.
- 16.** Hull Museums are unable to provide items from the collections for inclusion in community exhibitions.
- 17.** Hull Museums will provide the same level of care and security to community displays as their own, with regular patrols by our front of house team. Groups

should be aware that the exhibition space is not constantly staffed and may be unattended at times. Items displayed outside of display cases are at exhibitors' own risk.

- 18.** Groups should be aware that the exhibition space may also be used as an activity area, we cannot accommodate large free-standing items.
- 19.** Exhibitions may occasionally be closed for short periods of time to allow for booked activities to take place in the space. All marketing and publicity should inform the public of this possibility.
- 20.** All publicity material must be agreed by Hull Museums.
- 21.** The Streetlife Open Space may not be used for selling exhibitions unless otherwise agreed. If agreed, any sales will be subject to a commission of 25% plus VAT.
- 22.** Any launch event must be booked in advance and take place during museum opening hours.
- 23.** Unless agreed in advance, food and drink will not be allowed in the room.

Accessibility

Exhibitions must meet the minimum accessibility requirements below:

- 24.** Any text within the display must comply with standard guidelines for legibility. The point size used must be 16 point or above.
- 25.** Any text should be coloured so as to be easily read, standard guidelines are black on a white background, preferably in Arial font.
- 26.** Wall mounted items should have a central height of 135cm
- 27.** Films/video should be subtitled
- 28.** Some visitors may have sensory sensitivities. Please let us know if your exhibition includes sounds, smell, flashing or bright lights so we can let visitor know in advance.

You can find useful guidance on creating accessible exhibitions here

[How to Put On an Accessible Exhibition | Shape Arts](#)

If you require support with making your exhibition accessible, please state this in your application.